

# Foundations in Dental Assisting

What you need to know...



# What Does A Dental Assistant Do?

- Charting
- Exercising infection control protocols and procedures
- Assisting chairside procedures
- Manipulation of dental materials
- Taking X-rays
- Patient education
- Inventory control
- Application of topical fluoride
- Removing sutures
- Scheduling patient appointments
- Managing patient records

And so much more!!!



# The Program

- 4 days a week, 14-week Dental Assisting Course
  - Class days: Mondays to Thursdays  
AM Cohort 8:30-11:30am, PM Cohort 12:30-3:30pm
  - Knowledge of Infection Control Protocols & Procedures
  - Knowledge of Dental Instruments & Materials
  - Knowledge of Restorative Dental Procedures
  - Chairside Assisting Skills
  - Possibility to earn a Six-Week Internship
  - Employable skills
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- Upon successful completing the program, you will receive:
    - Foundations in Dental Assisting Certificate
    - Dental Practice Act Certificate
    - Infection Control Certificate
    - Radiation Safety Certificate



# Class Requirements:



**Attendance & Punctuality** is MANDATORY, This is an accelerated course, there are Absolutely no make-up sessions.



**Uniform:** Students are to dress in scrubs and closed toe shoes daily.

**Eyewear:** students will need to provide personal protective eyewear; Eyewear must have both upper, lower, and side protection. Clear face shields are also acceptable.



**Textbook:** Will be provided first day of class  
Dental Assisting Notes; Dental Assistant's Chairsides Pocket Guid. **ISBN-13:** 978-0803638228



**Patients:** Students must provide four qualified patients needed to complete x-ray series.

## Patience Experience & Radiation Requirements:

Student must have proofs of physical clearance from own physician, TB clearance, and Basic Life Support (BLS) Certificate (BLS certification class will be provided in class).

Students must provide four (4) patients for radiation practice.

Patient must be 18 years or older. Have signed prescription for FMX series from their dentists. Photo IDs are required.

## **Internships (Optional):**

A non-paid six-week internship is available to qualifying students (in addition to the 14-week course).

Internship is not mandatory but is highly recommended.

Internship office will be selected by your instructor.

## Fees and refunds:

Class fee: \$2,700  
If pay in two installments:  
\$1,375 when register, \$1,350  
at class halfway mark  
(additional \$25 installment  
fee is assessed)



Refunds are not automatic  
and must request in writing  
by email or USPS mail.



If withdraw from class on or  
after the start date:  
If paid in full, half will be  
refunded. If paid in half, there  
will be no refund.



If withdraw from class a week  
prior to the start date:  
Full refund minus \$70 non-  
refundable registration fee.

